



## 2023/2024 Birthday Party Information

Paper.Scissors.Cake Art Studio  
6687 Bells Ferry Road  
Woodstock, Ga. 30189  
404-867-1630

HIP, HIP, HOORAY! We're excited to have you celebrate your special day at Paper.Scissors.Cake. Art studio! Parties at the art studio run as a private class where guests will all work on a fabulous masterpiece based on your child's interests!! You provide the guests and let us take care of the rest!

Here are a couple of things to remember about birthday parties at the studio-

1. Parties are 1.5 hours long and take place on Saturdays {11am, 2:00pm, 6pm} and Sundays {1pm}. You will have exclusive use of the studio during the duration of your party. Kindly arrive no more than 10 minutes before your party's start time, and ask guests to arrive at the party start time. Please be sure to wrap up your party by end time, parties that exceed this time frame will be subject to additional charges.
2. Party pricing starts at \$300.00 for up to 10 guests and \$20.00 for each additional guest. If you have younger siblings coming, please let us know so that we can discuss whether or not they will be included in the activity. The maximum party size we are currently offering is 12. For school-age parties, we currently require parents dropping off. Parties of more than 12 guests will be required to have prior approval by owner as well as be assessed an additional \$20 fee (as well as an additional assistant fee of \$20).
3. There is a \$100 deposit due at the time of booking. All deposits are non-refundable. However, you will be refunded 50% if we're able to book another party in your time slot.
4. We supply all art materials, paper products, a hand painted birthday banner as a take home souvenir for the birthday child and an amazingly stress-free good time!! {Professionally printed invites are available for .25/pc}
5. You will supply your choice of dessert; light snacks are welcome to be consumed during dessert time. Meal type items like pizza, sandwiches, food trays, will incur an additional \$15 clean up fee. . Please be kind and keep all food and drinks at the dessert table for the duration of the party.
6. Paper.Scissors.Cake. Art Studio is thrilled to have you celebrate your birthday / party in our studio, just please keep in mind that we have items for sale and materials for other classes that are not for use during your private party and any items that get damaged will be charged to the client.
7. Tipping in cash is appreciated but never expected.

We're so excited to party with you!! Thanks for booking a party with Paper.Scissors.Cake. Art Studio.  
Call Adria at the studio if you have any questions or concerns. {404-867-1630}



# 2023/2024 Birthday Party Contract

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## Client Information:

Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip code: \_\_\_\_\_  
Email: \_\_\_\_\_

## Party Information:

Guest of Honor: \_\_\_\_\_ Age: \_\_\_\_\_ Dob: \_\_\_\_\_  
Date of party: \_\_\_\_\_ Time: \_\_\_\_\_ Max. # Of guests: \_\_\_\_\_  
Activity/ Notes/ Extras: \_\_\_\_\_  
Party Favors: \_\_\_\_\_

**We truly appreciate you choosing Paper.Scissors.Cake. Art studio for your birthday celebration! To help ensure the best possible experience we ask you to adhere to the following:**

1. A deposit of \$100.00 is required to secure your reservation. Deposits are non-refundable, 50% refundable if we secure another party during the same time. There is a \$25 date/ time change fee.

CC# \_\_\_\_\_ Expiration: \_\_\_\_\_ Security Code: \_\_\_\_\_

2. The remaining balance must be paid in full the day of your party. Fees are the same regardless of number of guests up to 10.

3. Parties of more than 12 will require prior approval by owner and be assessed an additional \$20 (as well as an additional assistant fee of \$20).

4. Parties that run over the allotted party time will be assessed a fee of \$10 for every 10 minutes.

5. Please provide us the final number of guests one week prior to the scheduled party.

6. The following methods of payment are accepted: cash, check, credit/ debit cards. Parties are taxed at 6%.

**7. All food and drink MUST remain at the tables; this applies to children and adults.**

**8. There will be excess clean up fee of \$15 added when food items other than dessert and light snacks are brought in. Or/ and when excessive drinks and such are left in areas other than the tables.**

**9. All parties requiring custom cut pieces: Hostess is responsible for payment of all hand cut pieces ordered, whether or not the number of guests meets the number of pre-cut pieces.**

10. If anything is broken or destroyed that belongs to the owner or is part of the studio, during contracted party, client will be responsible for damages and/ or damaged property.

11. Read and accept the terms outlined in the birthday party information sheet. \_\_\_\_\_ {Initial}

I/ we, the undersigned do hereby indemnify and agree to release Paper.Scissors.Cake Art Studio, and all associated persons, from liability for any accident or injury sustained during the time spent at Paper.Scissors.Cake for this party or related activities. I grant permission for myself and/ my children to voluntarily participate in activities related to the birthday party.

I have advised the guests of this party and their parents that photos may be taken and used strictly for the purpose of Paper.Scissors.Cake social media, I have also advised that clothing that can get messy be worn! I/ we will not make claim against or sue Paper.Scissors.Cake Art Studio llc.

At this time, all school age parties are to be drop off until further notice. Masks are not required but we will respectfully wear one if asked.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

We thank you in advance for your cooperation in these matters. We look forward to partying with you!

Paper.Scissors.Cake. Art Studio llc